

Meeting of the UUCA Board of Trustees

September 24, 2012 7:00pm-9:00pm

Present: Brian Baker, Lyn Conley, Cindy Hoffner, June Lester, Karen Martin, Bill Mengel, Grier Page, Bailey Pope, Joetta Prost, Erin Stanfill, Beth Valentine,

Staff: Anthony David, Senior Minister; Scott Howell, Executive Director

Meeting Host: Lyn Conley Process Observer: Erin Stanfill

7:01 Lyn Conley opened the meeting with chalice lighting words from the Coruña congregation of the Unitarian Universalist Society of Spain for the 2008 ICUU World Gathering.

Circle of connection: What is your perspective regarding money? Grier Page provided background for why he asked this question of the Finance Committee, and shared that he is researching a personal finance program with the UUA. Board members shared their answers.

Lyn reviewed the covenant and it was read aloud.

Discussion of response time for emails as it relates to the covenant ensued: 3 days was the consensus unless notice is given that a Trustee will be without access for a longer period. It was also agreed that emails requiring a response will include the RSVP date in the subject line.

Decisive Action

Karen Martin has served 15 years on the children's ministry team, been a member 18+ years. BOT voted unanimously for her to serve the remainder of Jimikius Harris's term, until May, 2013. Her appointment will be formally voted on by the congregation at the December 2013 Congregational Meeting.

Barb Greve requested that the BOT make appointments to two task forces.

Playground Task Force: Lyn Conley did not think it was appropriate for the board to serve on this team since the function is administrative. There was discussion of former board member Eric Pohl serving as a former Trustee; additionally his son has expressed great interest in serving on it. Jill Pohl is also quite interested in serving. The family will be in contact with Barb for additional information.

RE Transition Team: Karen Martin, Bailey Pope and Grier Page expressed interest. All three will speak with Barb about what the commitment would involve. The BOT will defer action until the conversations are completed.

Appointment to UUCAEF BOD: One UUCAEF board member (Walter Dowdle) moved and another member resigned due to other commitments (Emilu Bailes). The UUCAEF recommends Mary Sherman and Godfrey Oakley. It was moved and seconded to approve the appointments. The BOT approved the motion unanimously.

Need to Know

Finance Report: This month's financial reports were briefly reviewed. Everything is in line with the revised budget adopted in August.

Presentation of FY13 Operating Budget: Scott reviewed and handed out copies of the preliminary budget review summary. There are four versions of a budget with varying pledge totals, the highest being the goal for the current pledge drive. There was discussion of Revenue and Expenses including staffing and various possible remedial actions. It was also noted that the FY 2014 budget will be ready in June 2013.

Board Committee Reports

Planning, Evaluation & Monitoring [PEM]: Joetta reported that they are ready to send Anthony a monitoring report request regarding Executive Limitation "C" including the Fair Compensation Plan, and Executive Limitation "B" including treatment of staff. This will be the initial use of the new format for reporting.

Bylaws & Policies: Karen Martin will join this committee. Priority tasks include identifying policies and making them available to the congregation in one place. A list of policies that exist has been compiled; the committee will communicate with staff to ensure they are the current list, and determine how to make available. Possible minor changes may be brought to the board for consideration. Bylaws will be working with PEM.

Congregational Life: Beth Valentine reported that after 2 productive meetings we have a new email address (cong.life@uuca.org) where Bill Mengel, Lyn and Beth will solicit congregational feedback. Beth also mentioned that use of social media is an area for oversight. Lyn reported that the bulletin boards are being redesigned by Kelly Schwartz with space for the BOT in the social hall.

Executive Report

Anthony asked for feedback on the new format of his report which is an implementation plan for the Long Range Plan. Board members provided feedback. Anthony specifically asked if the board felt the new format would help them do their job. Lyn shared how she has edited/highlighted the report to compartmentalize similar items. Anthony wanted to make sure that the document does justice to everything that's being accomplished. Anthony recognized the assistance of the staff and board leadership in developing his report.

Go In Peace

Erin provided her Process Observer notes.

Anthony requested an email from the board about his sabbatical plan to let him know what we think the congregation would like to see in the plan to make them feel comfortable about the plan.

Lyn closed the meeting at 9:37 with chalice extinguishing words from Rev. Rob Eller-Isaacs.