

UUCA Board of Trustees
Minutes
May 22, 2012

Board Members Present: Lyn Conley, presiding, Brian Baker, Jimikius Harris, Cindy Hoffner, Pam Kilmer, Bill Mengel, Grier Page, Bailey Pope, Joetta Prost, Erin Stanfill, Beth Valentine
Staff Present: Rev. Anthony David, Exec. Dir. Scott Howell
Observing: Jerry Moore

Lyn Conley opened the meeting with self-introductions since this was the initial meeting of the 2012-2013 Board of Trustees (BOT). Pam Kilmer provided opening words and lit the chalice.

The position of Board Secretary was discussed. Beth Valentine self-nominated to fill this role. A motion was made, seconded and passed unanimously with grateful appreciation. The Generosity Committee Liaison position was discussed and Lyn Conley accepted a nomination to fill this role. A motion was made, seconded and passed unanimously with grateful appreciation.

The board reviewed the Board Covenant from 2011-2012 and discussed different terms used in the document. At the June BOT retreat there will be further discussion of the document, edits will be discussed and board members will sign it acknowledging agreement to be in covenant with one another.

Lyn Conley reviewed the details for the Board Retreat, which will begin with dinner Friday June 15th and end 4pm Saturday afternoon, June 16th. It will be held at Simpsonwood Retreat Center in Norcross, GA.

Rev. David reviewed his Executive Report and invited questions and discussion. The **Atlanta Progressive Preschool (APP) legal action** was discussed at length, including the content of a letter sent by Rev. David that included specific allegations. As Rev. David stated, "We're doing all we can to move aggressively and positively." At this point the Board voted to go into Executive Session for further discussion of confidential matters related to the APP legal actions. The Board voted to go out of Executive Session.

Reverend David's Executive Report continued with discussion of the **playground**, Phase One which is expected to be completed by June 2nd. The area will be open but sparsely furnished. In the fall, Phase 2 will begin as a partnership project. The Children's Ministry Team will help identify stakeholders to develop this part of the process.

The new Executive Report will "reset" in September for the new program year, structured by the Long Range Plan goals.

Rev. David noted that the Fiesta de Libros project in Plaza Fiesta on Buford Hwy. opened with great excitement and enthusiasm. He also noted that Promise the Children had a successful project to raise money to send underprivileged students to summer camp.

Jerry Moore asked specifically about addressing a congregant's letter sent to the prior year's board and Reverend David stated that he has a plan of action in place.

Scott Howell reported that he will have the April Finance Report by the end of the week.

Lyn Conley reached Beth Stevenson by phone for a report from the UUCA Endowment Fund (UUCAEF). Lyn stated that she chose this topic as an education issue for the Board because of last year's two proposals and an agenda item for June's meeting.

The UUCAEF has a balance of approximately \$500,000. Since 2006 the Fund has made over \$130,000 worth of grants to UUCA. Several changes were made in their bylaws to strengthen the connection to UUCA. They are pursuing final steps of being recognized as Integrated Auxiliary with UUCA which has advantages with the IRS. Their Nominees for the UUCAEF board are presented for approval by the UUCA Board of Trustees. UUCAEF has a long term commitment to UUCA. Some of the projects funded include a grant and a loan to start APP, two grants to the Memorial Garden, and the flood mitigation efforts.

Up to 3% of the Fund is made available for grants each year, calculated May 1 which is the beginning of the Fund's fiscal year. Requests for grants are approved by the BOT depending on priority and the mission of the request. Since most projects are related to UUCA programs the request is initially made to Rev. David as the Executive. The Endowment Fund then decides how to fund the project. Loans are different. We hope to have a retreat between both Boards this year to further the relationship and understanding.

Lyn Conley accepted a motion to commend the Senior Minister and staff on their rapid and proficient response to the APP situation. It was seconded and approved unanimously.

Brian Baker asked about the procedure for adding agenda items. Lyn Conley asked to be notified prior to the Board meeting to include an agenda item. Items can also be added to the agenda at the beginning of the meeting with Board approval.

Grier Page gave his process observer's insights, and Pam Kilmer provided the closing words.

The Board adjourned at approximately 9:30 pm.

Respectfully submitted,
Beth Valentine