

Minutes of the UUCA Board of Trustees Meeting

November 15, 2016

Attending

Board Members: Erin Stanfill, Mike Kuhar, Jane Mengel (recording), Melissa Marion-Landais (presiding), Carol Ann Arvan, Paul Deckard, Cindy Hoffner, Christian Harden
Staff: Karen Roy, Rev. Anthony Makar

Spirit and Community

Chalice Lighting: Christian lit the chalice with words from Samuel A. Trumbore

Announcements: Melissa reminded all of the announcements listed in the agenda, including Rev. Makar's study leave Nov. 21-27. She also encouraged members to sign up for Town Hall meetings.

Thank you Messages: The Board agreed to send thank yous to the Auction Team under Marge Gabbett and to Mark Morrison Reed.

Circle of Connection: Members responded to the question "What has been the most uplifting part of your board service thus far?"

Executive Report

Attendance: Average attendance is 358, lower than 2015 and 2011 but higher than some years. It seems to have plateaued. Board members commented on the complexity and length of the monthly attendance report and asked about a summary page.

RE Attendance: Jonathan Rogers and Jessica Seales are tweaking attendance for children and youth. Some earlier numbers are not correct. 2015-2016 are. They are working on how to account for children in multi generational services.

ARAOMC: LGBTQ programming is incomplete due to leadership changes. UUCA is pursuing Accessibility and Inclusion Ministry UUA certification.

Lifespan RE: Supercharged Sunday had a very successful "dry run" with 125 adults participating in RE classes. The 55+ and Fine classes had a great turnout and will be repeated.

Financial Health: Pledge payments are lagging but were some better in October. Linda McNay, development professional, has begun working to review documents and will conduct interviews. She will report in February. The Give by Text process will be introduced this Sunday during the service and be available for congregants.

Additional Updates:

A "no one turned away" policy is now in place for Wonderful Wednesday dinners. A Lunch and Learn event will be held this Sunday concerning the global refugee crisis and how to respond.

Rev. Catherine Clarenbach of Portland, Oregon would like to affiliate with UUCA to begin an online ministry. The Board must approve affiliates. She is in preliminary fellowship as a UU minister.

Intern Minister – We also have an individual interested in interning with UUCA.

Second Review of the Budget

The 2017 budget was reviewed one final time before the vote. Some changes have been made since the last review. In the Fund raising/Major Event category the revenue was reduced. Pledge revenue was increased to \$810,000. The Communications position hours were increased. The Stewardship budget was increased. Funds for the Faith Forward materials and Volunteer Leadership Training were included. The budget itself has not changed but funds have been reallocated. Rev. Makar believes this budget will serve UUCA well as we work to increase fund raising.

Decisive Action

Minutes of the October meeting were approved by email.

A motion was made to approve the 2017 budget as presented. The motion passed unanimously.

Committee Reports

Finance Committee

Pledge income is expected to reach \$800,000 by the end of the year. Congregants who are behind in pledges have been called. With pledging down by \$50,000 and plate collections down by \$16,000 and the auction bringing in less than budgeted, a deficit is expected. Staff have reduced expenses by \$64,000 so the deficit is projected to be around \$14,000. There was discussion regarding major gifts. Current policy states these should go toward growth initiatives or minister's discretionary funds.

There should not be a cash flow problem but we should attempt to make up the deficit. We will be able to cover it from the operating fund balance.

Congregational Life

The committee is working on plans for the Jan. 28th history event with consultant Dan Hotchkiss. Members will articulate how UUCA has impacted them over different periods.

The committee has completed categorizing open ended responses to the survey and will have statistics to review on Saturday. The majority of people who took the survey were 40 and over. The preliminary report will be available soon.

PEM

The committee will meet with Dan Hotchkiss about his suggestions regarding PEM and follow up on recommendations.

Board Education

Board members reviewed questions and answers about the 2017 budget in preparation for the town hall meetings with congregants. A mailing regarding the budget and the congregational meeting will be sent out 11/21/16.

Closing

Observer's Insights: Cindy shared process observations of the meeting.

Extinguishing the Chalice: Christian extinguished the chalice with words by Sarah Lammert.

Next Meeting: December 20, 2016

Meeting Host: Cindy

Chalice Lighting: Jane

Process Observer: Erin

Meetings

By Laws and Governance as needed

Congregational Life as needed

Finance - 2nd Monday

PEM - 3rd Wednesdays

Open Question as needed