

Unitarian Universalist Congregation of Atlanta Board of Trustees

November 06, 2008 Minutes

UUCA is a community of faith that encourages and supports our individual spiritual quests out of which we act together for social justice.

The Board governs through set policies and will act on behalf of the congregation to further the congregation's mission and chosen Ends. Accordingly,

1. The Board is the link between the Executive and the congregation.
2. The Board produces written governing policies that, at the broadest levels, address each category of organizational decision: Ends, Executive Limitations, Board Governance, and Board-Executive Linkage
3. The Board will assure Executive performance in compliance with the Ends and Executive Limitations policies.

Attendance *Meetings are open and held at UUCA in room 209/210 at 7:00 pm on 1st Thursdays each month*

Board Members Present:	Doug Abell; Shirley Adams; Michael Dangerfield, Secretary; Laura de Castro, Pres. Elect; John Guyton, CFO; DeAnn Peterson, President; Mary Sherman; Dave Smith; Laura Yamashita, Finance Trustee;
Board Members Absent:	Gordon Love; Marshall Orson;
Staff Present	Rev. Anthony David
Guests or other congregants present:	None
Chalice:	Dave Smith
Minutes:	Michael Dangerfield
Process Observer:	Mary Sherman

Information *Reports are emailed in advance and further discussed as needed at meeting.*

Minutes from prior meeting:	Approved via email and already posted to website.
NLDC Report:	Committee has prepared final draft of recruitment guidelines.
Bylaws Team Report:	Mary, Ron and Gordon met and discussed which Bylaws to rewrite. Will have table of "cleaned up" Bylaws to present at January meeting. More substantial rewrites to come later.
Ends Team Report:	Met and discussed plans to launch "Got Gifts" campaign at holiday season starting with Nifty Gifty. Ends Statements are now framed and ready to mount in all classrooms.
Local Development Plans:	Nothing new to report.
Finance Report :	Money market funds can now be left in one account due to recently-increased FDIC coverage of \$250,000 per account. Pledge payments, "Finish the Job" and "Pay the Mortgage" are all a little behind through September. Stewardship Drive is now in Phase 2, contacting remaining members & friends who have not yet pledged.
Executive Report:	2008 Budget now appears to have a \$48,000 deficit. Exec Team plans to redirect funds from 2008 program line items plus suggests drawing from Restricted Reserves (congregational approval required for use of Reserves). Anthony plans to release another video to offer reassurance and support for those challenged to make pledge payments in these tough times.
Monitoring Report Schedule:	WWSLL for new report schedule. Laura deCastro presented new 2-year monitoring plan, with focus on policy sections for 3 months: 1- Policy Review/Revise, 2- Interpretation & Criteria, 3- Results. Instead of more 12x3 conversations next year, consider group discussions of Ends Statements to gather new info and provide educational opportunity.
Monitoring Report for Exec Items A&B:	Report was reviewed and discussed. Anthony suggested removing unclear negative policy language.
Prep for Congregational Mtg:	Discussed need for upbeat meeting showing accomplishments of past year and need for balance with the longer budget portion of the meeting. DeeAnn requested that Board members sign up to attend at least one of our Town Hall Meetings on Dec. 7 and Dec. 10

Decisions

Monitoring Report:	We are operating within Executive Limitations A&B.
Work Plan:	Special Board Meeting on Budget, Nov. 20, 7pm
Monitoring Report:	Revised schedule so that Executive Limitations A&B will be reviewed at December meeting. Board members should review A&B for clarification & re-write using positive language.
Monitoring Report:	Approved 2-year monitoring schedule.
Work Plan:	Charged Ends Team with planning inspirational portions of Congregational Meeting on Dec. 14.
Motion:	Motion approved to place Beth Stevenson on UUEF Board according to UUEF request.

Next Action Items in Work Plan

ALL - Review minutes, update calendar, review reports for November, serve as greeter.

ALL - Mark calendar for SPECIAL Budget Review Meeting at 7pm on Nov. 20.
ALL - Mark calendar for next Board Meeting at 7pm on Dec. 4.
ALL - Review Exec. Limitations A&B for re-writes at Dec. 4 meeting.
ALL - Choose Town Hall Meeting to attend (Dec. 7 @ 10am or 12:30pm, Dec. 10 @ 7:30pm) and notify DeeAnn.
Mike D. - contact Mary Ann Oakley about attending Congregational Mtg. as Parliamentarian
Mike D. - contact Gary Moss about shooting new video message
Laura d. - Continue to update and post one page summary of monitoring reports - In progress with update on 10/13
DeAnn P. - Healthy Congregations - October - Cancelled with update on 10/23
DeAnn P. - For work in the larger Atlanta or UU community? - On hold with update on 10/28
DeAnn P. - Board members attend greeter training (9/20 session postponed) - On hold with update on 01/01
DeAnn P. - Leadership role in Finish the Job campaign as part of long range plan - On hold with update on 01/01
DeAnn P. - Leadership role in Pay the Mortgage campaign as part of long range plan - On hold with update on 01/01
DeAnn P. - Send fruit basket; determine other means of expressing gratitude - On hold with update on 01/01
Doug A. - Organize fun and energizing session on policy governance at Leadership Retreat - On hold with update on 01/01
DeAnn P. - Explore opportunities to build EGR and other enrichment opportunities - On hold with update on 01/01
DeAnn P. - Promote living the covenant (e.g. exercises at board retreat) - On hold with update on 01/01
DeAnn P. - Attend and support Leadership Retreat TBD - On hold with update on 01/01
Laura d. - Plan to attend General Assembly in Utah - June and include delegate training - On hold with update on 01/01