

# Unitarian Universalist Congregation of Atlanta Board of Trustees

## June 05, 2008 Minutes

**UUCA is a community of faith that encourages and supports our individual spiritual quests out of which we act together for social justice.**

The Board governs through set policies and will act on behalf of the congregation to further the congregation's mission and chosen Ends. Accordingly,

1. The Board is the link between the Executive and the congregation.
2. The Board produces written governing policies that, at the broadest levels, address each category of organizational decision: Ends, Executive Limitations, Board Governance, and Board-Executive Linkage
3. The Board will assure Executive performance in compliance with the Ends and Executive Limitations polices.

### **Attendance** *Meetings are open and held at UUCA in room 209/210 at 7:00 pm on 1st Thursdays each month*

Board Members Present:	Doug Abell; Shirley Adams; Michael Dangerfield, Secretary; Laura de Castro, Pres. Elect; John Guyton, CFO; Gordon Love; Marshall Orson; DeAnn Peterson, President; Mary Sherman; Dave Smith; Laura Yamashita, Finance Trustee;
Board Members Absent:	Denise Sheriff;
Staff Present:	Rev. Anthony David
Guests or other congregants present:	None this month
Chalice:	Shirley Adams
Minutes:	Laura de Castro
Process Observer:	Laura Yamashita

### **Information** *Reports are emailed in advance and further discussed as needed at meeting.*

Minutes from prior meeting:	Approved via email and already posted to website.
NLDC Report:	Please respond to Xavier's upcoming request to send needs/ideas for leadership retreat and mark calendar for July 11-12 retreat.
Local Development Plans:	No report this month.
Audit Team Report:	No report this month.
Finance Report and request to open new fund:	Finance Team is monitoring Plate item closely. Board has questions about why Calvert recommended over other socially responsible fund options. Request clarity before making decision.
Executive Report:	Attachment 3 referenced Church Community Builder.

### **Decisions**

Monitoring Report:	For Loving Community Ends statement, board identified a green light for clearly articulating desires; yellow light for making adequate progress. Wisdom conversations are valuable to both board and staff.
Motion:	Approved adoption of Board Covenant to foster beloved community.
Work Plan:	Write article based on discussion at board meeting. Mary signed up for July's article to highlight the June discussion "Loving Community". Laura Yamashita signed up for August article based on July's upcoming discussion on Finance.
Motion:	Approved request to send Pat Kahn's request of a \$2000 grant for developing RE curriculum to UUEF board.
Motion:	Approved congregational minutes for posting to the website.
Motion:	Approved electing Michael Dangerfield as Secretary.
Work Plan:	Confirmed date of Board Retreat for 8/22-8/23 and Miriam Carver for 9/27.
Work Plan:	Set board meeting for 2008-2009 for first Thursdays at 7:00
Work Plan:	Due to holiday conflicts in July, July meeting moved to July 8 at 7:00.

### **Next Action Items in Work Plan**

- ALL - Review minutes, update calendar, review reports, serve as greeter, 12x3 conversations
- DeAnn P. - Establish task force to brainstorm ideas to promote Ends statements - On hold with update on 06/10
- DeAnn P. - Provide finance overview for board members - In progress with update on 06/10
- Doug A. - Organize fun and energizing session on policy governance at Leadership Retreat - In progress with update on 06/10
- DeAnn P. - John Carver training - confirm room space; plan next steps - In progress with update on 06/10
- DeAnn P. - Elect Secretary, review duties with secretary and transition documents and archives - In progress with update on 06/10
- DeAnn P. - Plan board retreat for August 22 that includes Work Plan - In progress with update on 06/10