

*UUCA is a community of faith that encourages and supports our individual spiritual quests out of which we act together for social justice.*

**The Board of Trustees of the Unitarian Universalist Congregation of Atlanta will govern through set policies and will act on behalf of the congregation to further the congregation's mission and chosen Ends.**

Accordingly,

1. **The Board is the link between the Executive and the congregation.**
2. **The Board will produce written governing policies that, at the broadest levels, address each category of organizational decision.**
  - a. **Ends: The difference we make in the world.**
  - b. **Executive Limitations: Constraints on executive authority that establish the prudence and ethics boundaries within which executive activity and decision must take place.**
  - c. **Board Governance: Specification of how the Board conceives, carries out, and monitors its own task.**
  - d. **Board-Executive Linkage: How authority is delegated and its proper use monitored.**
3. **The Board will assure Executive performance in compliance with the Ends and Executive Limitations policies.**

### Attendance

Attendance	Board Members: Nancy Bartlett, President; DeAnn Peterson, President-elect, Ron Davis, Secretary; Marcia Fishman, Treasurer; Doug Abell, Shirley Adams, Michael Dangerfield, Laura de Castro, Dev Howerton, Denise Sheriff, Mary Sherman, Laura Yamashita Board members absent: None Staff present: Rev. Anthony David Guests Present: Other Congregants Present: Phil Nungesser III, Terri Beech, Babs Hajdusiewicz
Location	UUCA Rooms 209 and 210
Chalice	Shirley Adams
Minutes	Phil Nungesser III
Process Observer	Doug Abell

### Information

Item	Topic	Information
1.	Welcome/Chalice /Joys & Concerns	All those in attendance shared joys and concerns.
2.	Minutes	Minutes from Board of Trustee's February meeting were approved via email.
3.	Financial Report	DeAnn reviewed final 2007 budget expenses. Last year did end with a small surplus.
4.	Executive Report	Anthony David sent out the executive report for review via e-mail. He announced that Music director fundraising drive had received pledges totalling \$59,600. Also he reviewed the decision to change the date of the UUCA Auction from May 3 <sup>rd</sup> to August 16 <sup>th</sup> .
5.	Congregational Covenant Group (CCG)	Doug discussed the process of creating the CCG. There will be two focus group discussions concerning the Congregational Covenant and the team would like the Board to participate in one of those groups. The Board agreed to participate over dinner at 6pm before the regular meeting on April 3 <sup>rd</sup> .

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6.	General Assembly	Denise e-mailed details concerning GA to Board of Trustee (BOT) members. Nancy encouraged anyone interested in going to make their travel plans now.
7.	BOT Covenant	BOT approved the final draft of the BOT covenant and each member will sign it individually.
8.	Monitoring	<p>Asset Utilization. The BOT reviewed all of the policies in this section and agreed that all were being complied with the exception that the report on socially responsible investing and fundraising policies will not be available until June 2008.</p> <p>Grants and Contracts. BOT discussed the legal issues concerning these policies to insure that there was a clear understanding of these policies.</p> <p>Gift Acceptance. Most of this discussion centred on the creation of a new fund that will be a place to deposit funds given to UUCA. Anthony is currently working on the creation of this fund.</p> <p>Through out this entire discussion there was talk about the possibility of putting an attorney on retainer that specializes in religious non profit organizations so that if a clarification concerning any legal issue was needed it could be easily obtained.</p>
9.	6X6 Monitoring Report	Laura de Castro discussed a 1 page document that she created to give feedback to the congregation summarizing all of the 6X6 Monitoring Reports. Next month's report was discussed and members volunteered to survey congregants.
10.	Process Observation	The meeting ended on time even though some items ran long.
11.	Adjourn	<ul style="list-style-type: none"> <li>• 4-3-08 Board Meeting</li> <li>• 4-19-08 Installation BBQ</li> <li>• 4-20-08 Rev. David's Installation</li> <li>• 5-18-08 Congregational meeting</li> <li>• 8-16-08 Auction</li> </ul>

### **Decisions**

Topic	Decision
Minutes	<ul style="list-style-type: none"> <li>• Approved via email</li> </ul>

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***Action Items***

Owner/Lead	Action Required	Due Date
	See Board Work Plan	