Unitarian Universalist Congregation of Atlanta Board of Trustees

April 02, 2009 Minutes

UUCA is a community of faith that encourages and supports our individual spiritual quests out of which we act together for social justice.

The Board governs through set policies and will act on behalf of the congregation to further the congregation's mission and chosen Ends. Accordingly,

1. The Board is the link between the Executive and the congregation.
2. The Board produces written governing policies that, at the broadest levels, address each category of organizational decision: Ends, Executive Limitations, Board Governance, and Board-Executive Linkage
3. The Board will assure Executive performance in compliance with the Ends and Executive Limitations polices.

Attendance *Meetings are open and held at UUCA in room 209/210 at 7:00 pm on 1st Thursdays each month*

Board Members Present:	Doug Abell; Shirley Adams; Michael Dangerfield, Secretary; Laura de Castro, Pres. Elect; John Guyton, CFO; Gordon Love; Marshall Orson; DeAnn Peterson, President; Mary Sherman; Dave Smith; Laura Yamashita, Finance Trustee;
Board Members Absent:	
Staff Present	Rev. Anthony David
Guests or other congregants present:	Julie Lepp, Stacy Kottman
Chalice:	DeAnn Peterson
Minutes:	Michael Dangerfield
Process Observer:	Laura de Castro

Information *Reports are emailed in advance and further discussed as needed at meeting.*

Minutes from prior meeting:	Approved via email and posted to website.
NLDC Report:	Doug reported that only one position still needs to be filled. Nominees will be listed with photos in Social Hall.
Bylaws Team Report:	(This discussion was included with Congregational Meeting planning.)
Ends Team Report:	None this month.
Local Development Plans:	None this month.
Audit Team Report:	None this month.
Finance Report :	Given by Anthony (Feb. 2009 narrative handed out). Pledge income much closer to target goal than last month. Atlanta Progressive Preschool has exceeded budget goals for Jan. & Feb. Non-plate/non-pledge income much lower than budget goal. Will make analysis of non-plate income.
Executive Report:	Distributed via email. Anthony reviewed highlights. Policy for serious covenant breeches is ready for board review and approval. Stacy Kottman explained accounting issue which doesn't include mortgage principal payments in expenses, so 2009 budget didn't show additional $10,000 which needs to be paid and should be noted more visibly in future.
Exec. Limitation "E" Review:	Laura de Castro presented suggested changes to Limitation E. Members suggested and discussed wording changes. Laura will re-distribute edited version.
May 17 Congregational Mtg:	Items to Cover: New slate of officers, President's report, bylaws, financials for 2008, $25,000 in unbudgeted funds, new intern vote. DeAnn/Laura have categorized the changes to bylaws to make interpretation simpler. We need to encourage many to attend (to reach 20% quorum) and confirm childcare. Food to be made available after second service (as Coming of Age fundraiser).
Town Hall Meetings:	To be held **May 3** at 10:30am, **May 6** at 7:30pm, and **May 10** at 10:30am & 12:30pm.

Decisions

Work Plan:	Publicize May 17 Congregational Meeting through newsletter, Cliffhanger, email groups, in person.
Work Plan:	Laura and Michael to arrange food after second service (Coming of Age fundraiser) just before May 17 meeting.
Motion:	To approve wording change to ByLaws "Article VII. Section E. Quorum. 10% for elections and passage of budgets, 30% to dismiss minister, 20% for bylaws changes and all other business." PASSED
Motion:	To nominate Emilu Bailes, Mary Crawley and Frank Chew to UUEF Board. PASSED

Next Action Items in Work Plan

ALL - Mark calendar for next meeting - May 7, 2009 at 7 PM.

ALL - Mark calendar for Town Hall meetings, May 3, 6 & 10. Become familiar with major bylaws changes and May 17 meeting agenda topics.

ALL - Mark calendar for May 17 Congregational Meeting.