

Unitarian Universalist Congregation of Atlanta Board of Trustees Meeting Minutes

December
17, 2009

UUCA is a community of faith that encourages and supports our individual spiritual quests out of which we act together for social justice.

The Board governs through set policies and will act on behalf of the congregation to further the congregation's mission and chosen Ends. Accordingly,

1. The Board is the link between the Executive and the congregation.
2. The Board produces written governing policies that, at the broadest levels, address each category of organizational decision: Ends, Executive Limitations, Board Governance, and Board-Executive Linkage
3. The Board will assure Executive performance in compliance with the Ends and Executive Limitations polices.

Attendance:	<i>Meetings are open and held at UUCA in room 209/210 at 7:00 pm on the 4th Thursday of each month.</i>
Board Members Present:	Laura de Castro, President; Marshall Orson, President-elect; Ellen Beattie; Kristen Indermark; Pam Kilmer; Eric Pohl; Joetta Prost; David Smith; Cyndi McFarland; Gordon Love; Penni Dudley; John Guyton
Board Members Absent:	
Staff Present:	Rev. Anthony David
Guests or other congregants present:	Duncan Teague
Chalice:	Pam Kilmer
Minutes:	David Smith (with assistance of notes provided by Cyndi McFarland)
Process Observer:	Eric Pohl

Laura de Castro called the meeting to order at 7:02 pm.

Information/Actions:	<i>Reports are emailed in advance and further discussed as needed at meeting.</i>
Minutes from prior meeting:	Distributed via email and approved as revised.
Executive Limitations Interpretation and Criteria - Executive Limits D (Financial Planning):	Rev. David presented his self-review of compliance with Executive Limits D, stating that he could do a better job of revenue estimations, being more conservative. The Board asked that the Executive Limitation D.2 be returned to the Finance Committee so that additional assumptions can be added to the list for the next review of D.
Finance Report:	John Guyton presented the Final Stewardship Report and discussions of the 2009 year-end financials, the 2010 budget, and plans for an audit. John reviewed the reports that Stacy Kottman sent out. Our situation is still tight but is very encouraging and we have a positive balance along with good plate receipts. We have 92% of pledges received for 2009 & we had some discussion about underpayment of pledges and what did it mean. The Board agreed that UUCA's financial need was communicated very well and the response from the congregation was proof of that. Rev. David asked if the current financial reports were sufficient going forward and the Board agreed that they were.
Board Policy Review:	<ul style="list-style-type: none"> • Laura de Castro and Marshall Orson led a discussion of policies in section III (Executive-Board Linkage), sub-section E (Executive Performance Assessment), item 1 and section IV (Board Governance), sub-section H (Complaint and Inquiry Process). The Board tabled any action on revising these policies. • The Board agreed unanimously to remove the text "and (4) appropriate use and delegation of power." from the introductory paragraph of section III (Executive-

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	Bard Linkage), sub-section E (Executrive Performance Assessment). <ul style="list-style-type: none">The Board agreed unanimously to remove from section IV (Board Governance), sub-section F (Board Committee Principles) the text from “Accordingly” to the end of sub-section F.
Linkage Team:	Laura de Castro gave the Linkage Team report.
Nominating and Leadership Development Committee:	Eric Pohl gave the NLDC report.
Executive Report:	Rev. David gave the Executive report.
Long Range Planning:	Marshall Orson presented a report on the Long Range Planning process and the search for leadership to take initiative and get this process started.
Executive Session:	The Board conducted an executive session to receive a report on a confidential matter.

The meeting adjourned at 9:34 pm.