

# Unitarian Universalist Congregation of Atlanta Board of Trustees Meeting Minutes

September  
24, 2009

*UUCA is a community of faith that encourages and supports our individual spiritual quests out of which we act together for social justice.*

The Board governs through set policies and will act on behalf of the congregation to further the congregation's mission and chosen Ends. Accordingly,

1. The Board is the link between the Executive and the congregation.
2. The Board produces written governing policies that, at the broadest levels, address each category of organizational decision: Ends, Executive Limitations, Board Governance, and Board-Executive Linkage
3. The Board will assure Executive performance in compliance with the Ends and Executive Limitations polices.

<b>Attendance:</b>	<i>Meetings are open and held at UUCA in room 209/210 at 7:00 pm on the 4th Thursday of each month.</i>
Board Members Present:	Laura de Castro, President; Marshall Orson, President-elect; Ellen Beattie; Kristen Indermark; Pam Kilmer; Eric Pohl; Joetta Prost; David Smith; Cyndi McFarland; Gordon Love
Board Members Absent:	Penni Dudley; John Guyton
Staff Present:	Rev. Anthony David
Guests or other congregants present:	Stacy Kottman
Chalice:	Kristen Indermark
Minutes:	David Smith
Process Observer:	Joetta Prost

Laura de Castro called the meeting to order at 7:03 pm.

<b>Information/Actions:</b>	<i>Reports are emailed in advance and further discussed as needed at meeting.</i>
Minutes from prior meeting:	Distributed via email and approved unanimously.
Finance Report:	Rev. David and Stacy Kottman presented the Finance Committee report. Mr. Kottman said, at the end of August, cash balance was lowest in 15 years due to: 1) a drop in prepaid pledges at the beginning of the year, 2) the recession's impact on pledge payments (off 10-11% through August), 3) smaller plate and rental revenues, 4) budgeting practices (primarily on income), and 5) a \$5,500 deficit budgeted from the start. Mr. Kottman said the deficit is not due to excessive expenditures against budget. Mr. Kottman described the financial troubles as "real," said staff has made good efforts to stay within budgets, and expressed confidence in staff and contractors who are performing accounting duties. 113 members have not paid any of their 2009 pledge, 1/3 have underpaid, while 27 members have exceeded their pledge. Mr. Kottman projects that final 2009 pledges will be slightly lower than 2008 with a projected deficit of \$22,643. Rev. David outlined his strategy for managing the financial crisis with a goal of ending the year with a surplus and a 2010 budget theme of "contain and sustain."
Executive Update on Facilities:	Rev. David presented an update on facilities in the wake of recent flooding and the pipe that burst at the ceiling level downstairs. We should be able to hold classes downstairs this Sunday, but it could cost more than \$5,000 for cleaning and repairs.
Policy Review and Revision: Executive Limitation D (Financial Planning and Budgeting)	Laura de Castro led discussion of changes to Executive Limitation D. After some discussion, the Board agreed to table a vote on these changes and will possibly discuss and vote via email.

The meeting adjourned at 9:00 pm.

**Upcoming Dates on Leadership Calendar:**

- Erev Yom Kippur 9/27
- Yom Kippur 9/28
- Bread and Board 10/4 at 12:30 pm, UUCA
- Mid-South District Healthy Congregations 10/17, Huntsville, Alabama
- Celebration Sunday 10/18, UUCA
- Board of Trustees regular monthly meeting 10/22 at 6:00 pm, UUCA room 209/210
- Halloween Dance 10/30 at evening, UUCA
- Bread and Board 11/1 at 12:30 pm, UUCA
- Board of Trustees regular monthly meeting 11/19 at 6:00 pm, UUCA room 209/210
- Miriam Carver 2/20/2009